



Istanbul, 22-23 March 2011

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Source: Chairman Com-ITU

Subject: LoU between Com-ITU and ETNO

Password protection required? (Y/N)

N

Summary:

LoU between Com-ITU and ETNO

Proposal:

For information.

Background:

Com-ITU decided at previous meeting to sign a LoU with ETNO. Based on that decision the attached LoU has been signed by the chairman of Com-ITU.

Letter of Understanding
regarding co-operation
between Com-ITU and ETNO

Letter of Understanding made on the 09 December 2010

The Parties,

Committee for ITU policy (Com-ITU) of Conference Européenne des
Administrations des Postes et des Télécommunications (CEPT),

and

European Telecommunications Network Operators Association aisbl
Avenue Louise 54, B-1050 Brussels, Belgium (ETNO)

having noted the need of structuring and strengthening their relationship and
fostering a closer co-operation;

recognising that:

Com-ITU is an organisation of governmental bodies, hence with limited possibilities
to enter binding agreements with a private association;

and that

ETNO is a European trade association representing 41 major telecommunications
operators from 35 countries;

and considering that:

Com-ITU and ETNO have the common objective to promote European views in
the telecommunication area;

agree to co-operate as follows:

1. Com-ITU and ETNO agree to exchange information and seek, to the maximum extent possible, a common European approach on matters related to ITU. The two parties may exchange as they may agree, free of charge, any information on programmes of work in areas of mutual interest.
2. Copies of relevant working documents from either Party shall be made available to the other Party on request. The dissemination by one Party of the documents received from the other party will be limited to the members of the relevant part of the receiving Party, and solely for the purpose of the activities relating to the Party's work programme.

3. All copyright, and other intellectual and industrial rights, embodied in documents exchanged between Com-ITU and ETNO and any copies thereof, remain with the originating party and extend to all media in which the information may be embodied. Any reference to these documents shall be submitted to the agreement of the originating party prior to communication to other bodies.
4. The Com-ITU Chairman and the ETNO Special Rapporteur on ITU having chief responsibility for ITU issues should meet periodically at their convenience, but at least once a year.
5. Participation of one nominated Observer, or a substitute, from ETNO is normally permitted at meetings of the Com-ITU, its Working Groups, Project Teams and Task Groups.
6. In order to maintain sufficient identity of objectives, an Observer from Com-ITU shall be regularly invited to meet with the ETNO Special Rapporteur on ITU and his/her support team. A Com-ITU Observer may also be invited to attend, as appropriate, the relevant parts of meetings of other ETNO bodies.
7. Observers shall, to the extent permitted by the relevant Party's organisational statutes and rules, be entitled to participate fully in discussions on relevant work items, and may submit written contributions, but shall not be party in the decision making process.
8. ETNO may submit proposals to the relevant Com-ITU Body. These shall be adopted subject to the normal Com-ITU process for approval of new work items and outputs.
9. This Agreement shall last for an initial period of three years and may be renewed by mutual consent. On its expiry, the Agreement shall be automatically renewed for further one-year periods unless otherwise agreed by the Parties. The Agreement can be terminated by either Party on giving three months' written notice before the expiry date.
10. The practical contacts and decisions for the application of this Agreement will be taken between the Com-ITU Chairman and the ETNO Special Rapporteur on ITU having chief responsibility for ITU issues.

Agreed for Com-ITU by



Anders Jonsson
Chairman Com-ITU

Agreed for ETNO by



Michael Bartholomew
Director